

PART I

THE ENVIRONMENTAL POLICY STATEMENT

1. **Harbottle & Lewis LLP**, as a leading provider of legal services, has a policy to comply with all Environmental Legislation and Best Practice appropriate to our business.
2. It is our policy to do all that is reasonably practicable to:
 - Reduce the level of energy consumption including electricity, gas and other fossil fuels and obtain supplies from environmentally friendly organisations and those who use renewable energy sources.
 - Reduce the consumption of consumables, recycle equipment, waste products and redundant items.
 - Reduce travel and off-set our travel carbon emissions by enrolling in an approved programme.
 - Use, store, control and dispose of hazardous materials in line with best environmental practices.
 - Purchase items manufactured or produced from sustainable sources.
 - Management systems will be in line with ISO 14001
3. In particular, it is the firm's policy to:
 - 3.1 Continually strive to improve the firm's environmental performance by setting annual targets and reviewing our objectives and measuring the progress via formal audits.
 - 3.2 Obtain services, equipment and power from providers who are committed to environmental protection.
 - 3.3 Aim to prevent or reduce pollution and actively pursue reduction in the use of substances and processes that adversely affect the environment
 - 3.4 Make the Policy available to the public at our offices and on our web site.
 - 3.5 Consult with employees on any matter that may affect them related to environmental control.
 - 3.6 Carry out an annual review and update of this policy and other environmental systems employed by the firm.
4. Staff will be expected to participate in the firm's environmental programmes and are asked to co-operate in the operation of this Policy and make a positive contribution to environmental management. In addition they should make themselves aware of the firm's Environmental Policy and comply with its management system and other control measures.



Managing Partner

17.1.24

Dated